



## **Champion Excellence for Maryland's Children: Assistant Director, Programs**

Join our mission as the Assistant Director, Programs and ensure the highest standards are met across our network of 14 local CASA offices. In this vital role, you'll uphold compliance, drive data-informed strategies, and safeguard quality assurance.

We're seeking an equity-minded leader who understands the importance of diverse perspectives in serving children across the state of Maryland. Your commitment to inclusion will foster a collaborative environment where all voices are valued and heard.

### **What You'll Do:**

- Oversee compliance with Administrative Office of the Courts (AOC) requirements and standards
- Develop and manage systems to collect, analyze and report data from local offices
- Conduct audits and site visits to assess adherence to AOC standards
- Work with our Training and Education lead to develop training to uplift quality assurance practices statewide
- Identify opportunities for process improvements and strategic initiatives
- Serve as a bridge between local offices and state leadership

### **What You'll Bring:**

- 5+ years' experience in nonprofit program management or social services
- Strong understanding of court systems, child welfare and CASA's role
- Excellent data analysis skills to synthesize complex information
- Proven ability developing quality assurance frameworks
- Exceptional communication and collaboration skills
- Proficiency with data management tools and Microsoft Office
- Willingness to travel to local offices across Maryland
- Equity-minded approach to building inclusive practices
- Passion for our mission supporting children and families

### **What We Offer:**

- Salary range: \$60,000 - \$67,000 commensurate with experience
- Wellness benefits including health/dental/vision/retirement planning
- Paid holiday, personal time off
- Hybrid work model
- Robust professional development opportunities



We're committed to creating a diverse team that reflects the communities we serve. We actively celebrate a diversity of backgrounds, perspectives, and talents. Join us and be a force for positive change!

Apply today at [www.marylandcasa.org](http://www.marylandcasa.org) or email your cover letter and resume to: [laura@marylandcasa.org](mailto:laura@marylandcasa.org).